



St George's School of Health and Medical Sciences

City St George's, University of London

**Institute for Infection and Immunity
St George's Vaccine Institute and Centre for Neonatal and Paediatric Infection**

Clinical Research Fellow

Ref: 637-24-R

JOB DESCRIPTION

Post Title	Clinical Research Fellow
Grade	Clinical Lecturer (Post 2009), Point 1-5
Contract type	Fixed term for 12 months (with potential extension)
Responsible to	Senior Clinical Research Fellow
Accountable to	Professor of Pediatric Infectious Diseases and Institute Director
Responsible for	N/A
Liases with	Centre for Neonatal and Paediatric Infection

Overall purpose of job

This is an exciting opportunity for a Clinical Research Fellow to take part in the wide range of ongoing research activity primarily working on vaccine trials run by the St George's Vaccine Institute. The St George's Vaccine Institute (SGVI) is based in the Institute for Infection and Immunity and is comprised of the adult vaccine team and the paediatric vaccine team delivering adult, pediatric and maternal vaccine trials. The Institute for Infection and Immunity is involved in infection related research and teaching programmes, and it has strong links to St George's University Hospitals NHS Trust. The Institute has a strategy to build strength and depth in areas of international-level excellence, specifically in antimicrobial resistance, novel diagnostics and therapeutics, vaccinology, and global health. The Institute aims to grow in the capacity to implement research across basic science and product development through to clinical trials. It has many major research groups led by clinical and non-clinical Principal Investigators and attracts a major portion of grant funding within St George's.



The St George's Vaccine Institute (SGVI) Team is led by the Professor of Paediatric Infectious Diseases and Honorary Reader in Vaccine Research. It focuses on the epidemiology of vaccine-preventable diseases, human clinical trials of paediatric, pregnancy and adult vaccines and studies vaccines against infectious diseases plaguing the most underprivileged members of the world. The SGVI works in close collaboration with the Centre for Neonatal and Paediatric Infection.

The post holder will be responsible for the day-to-day organisation and running of vaccine trials and other infectious disease studies. This may include the preparation and submission of ethics and grant applications. The post holder will have a strong interest in infectious diseases, vaccinology or public health. It is anticipated that during this 12-month period the individual will, if they wish, and with support, work on funding applications to allow further, more detailed research focussing on any one of these areas, which can then lead to a higher degree.

Main Duties and Responsibilities:

- To be the main point of contact for parents, co-applicants and lay parents group.
- To assist in the identification and recruitment of patients, ensuring that each patient fulfils the study criteria and effective informed consent is obtained.
- To ensure that the studies are conducted strictly in accordance with the study protocol including assisting where necessary with vaccinations and obtaining relevant samples.
- To identify barriers to recruitment and ensure that the Study Sponsors / Principal Investigators are made aware of these. Identify and implement action plans as required.
- To ensure that all data is recorded accurately and complies with the requirements of the study protocol and the Data Protection Act.
- To work in conjunction with senior colleagues in preparing submissions to the Joint Research Office and Ethics Committees.
- To lead the production of high-quality research reports and/or publications as required by the funding body or for dissemination to the wider academic community.
- To lead relevant meetings associated with the research project or related activities.
- To take lead responsibility for resolving problems affecting the delivery of the research project.
- To undertake any other duties relevant to the programme of research.

Clinical & Professional

- To maintain clinical expertise in paediatric and/or adult research.
- To undertake extended roles in relation to the demands of individual protocols and studies.
- To monitor patients' condition throughout their participation and ensure any ensuing clinical needs are promptly treated or appropriately referred.
- To observe the confidentiality of patient data at all times in accordance with the Data Protection Act.
- To provide ongoing information, education and support to children, carers and families regarding clinical studies.
- To work as part of the research and multidisciplinary team and contribute to the ongoing development of the Research Institute and the CNPI.
- To adhere to all clinical protocols for the CNPI, SGVI, Research Institute, SGUL NHS Trust and partner organizations (where applicable).
- To adhere to City St. George's, University of London, SGVI and Clinical Research Facility Standard Operating Procedures, policies, guidelines and current legislation including Health and Safety, Equal Opportunities, Data Protection, Intellectual Property and No Smoking.
- To be responsible for management of own time and workload.



Administration

- To ensure that clinical study records are accurately maintained.
- To access computer network as required, retrieving and inputting relevant information.
- To participate in relevant professional activities, such as departmental research seminars.

Personal, Education, Training & Development

- To keep up to date with City St. George's, University of London, NHS and EU developments for the implementation of clinical research
- To take part in the City St. George's, University of London Training & Education Programme as appropriate
- To keep up to date with current and potential research and information relevant to the care of patients in the clinical areas.
- To maintain current knowledge by attending relevant courses and conferences
- To undertake individual performance review.
- To identify learning needs in relation to specialist area of practice.
- Ensure that all relevant health care professionals are educated and supported as required, enabling them to care for children in clinical studies.
- To contribute to the Clinical Research Group meetings and discussions regarding research, training and education.
- To continue your own professional development, keeping updated with current practice and maintaining a professional portfolio.

Staff Management and Development

- To act as a resource and role model to less experienced staff and other members of the research team.
- To facilitate and maintain effective communication within the research team.

Other Duties

- To undertake such duties as may be required from time to time as are consistent with the responsibilities of the grade.
- To work on other research projects, within the CNPI and SGVI as deemed appropriate to Grade and Clinical Skills
- To cross cover appropriately for colleagues in their absence

It is expected that staff working with St George's School of Health and Medical Sciences, will be involved in our mentoring and tutoring activities, as appropriate, as well as supporting admissions, student recruitment and access and widening participation activities (MMI interviews, Open Days, school visits, clearing etc) where applicable. All academic staff are expected to act as a personal tutor.

You are also expected to undertake other activities appropriate to your grade as directed by your manager. This job description reflects the present requirements of the post. As duties and responsibilities change, the job description will be reviewed and amended in consultation with the post holder from time to time. City St George's, University of London aims to provide opportunities for all its employees to develop the skills required to be successful in their role and to further develop their careers.

St George's School of Health & Medical Sciences, University of London, is committed to The San Francisco Declaration on Research Assessment (DORA) principles.



Person Specification

Criteria	Description	Essential/ Desirable	How it is to be tested
Qualifications	Medical degree, full GMC registration	E	SS1 , AF
	MRCPCCH or equivalent	D	AF, INT
Experience	Medically qualified to at least Foundation Year Two Level or equivalent	E	AF, INT
	Experience in paediatrics and/or adults	D	SS2 , AF, INT
Knowledge/ Skills	Interest in Infectious Diseases, Vaccinology or Public Health	E	SS3 ,INT
	Excellent communication and interpersonal skills	E	SS4 , INT
	An understanding of Good Clinical Practice	D	INT
Personal Attributes	Ability to develop and deliver high-quality research and to publish in peer-reviewed journals	D	INT
	Flexible Enthusiastic Good use of initiative Strong organisational, multi-tasking and record keeping skills	E	AF, SS5 , INT
	Valid driving License	D	AF, INT

Key:

PQ=Prerequisite Qualification, AF=Application Form, CV=Curriculum Vitae,
SS=Selection/Supporting Statements, ST=Selection Test/Presentation, INT=Interview

Note: Elements marked SS (Supporting Statements) in the Person Specification will be highlighted in Step 6 (Supporting Statements) on the online application form. Applicants' answers to Step 6 are an essential part of the selection process. Applicants should write individual supporting statements to demonstrate how their qualifications, experience, skills and training fit each of the elements highlighted in this section.

Applicants should address other elements of the Person Specification in Step 7 (Additional Information). Shortlisting will be based on applicants' responses to Step 6 and Step 7. Therefore applicants should complete both sections as fully as possible on the online application form.



Updated October 2024



About City St George's, University of London

City St George's, University of London is the University of business, practice and the professions.

City St George's attracts around 27,000 students from more than 150 countries.

Our academic range is broadly-based with world-leading strengths in business; law; health and medical sciences; mathematics; computer science; engineering; social sciences; and the arts including journalism, dance and music.

In August 2024, City, University of London merged with St George's, University of London creating a powerful multi-faculty institution. The combined university is now one of the largest suppliers of the health workforce in the capital, as well as one of the largest higher education destinations for London students.

City St George's campuses are spread across London in Clerkenwell, Moorgate and Tooting, where we share a clinical environment with a major London teaching hospital.

Our students are at the heart of everything that we do, and we are committed to supporting them to go out and get good jobs.

Our research is impactful, engaged and at the frontier of practice. In the last [REF \(2021\)](#) 86 per cent of City research was rated as world leading 4* (40%) and internationally excellent 3* (46%). St George's was ranked joint 8th in the country for research impact with 100% of impact cases judged as 'world-leading' or 'internationally excellent. As City St George's we will seize the opportunity to carry out interdisciplinary research which will have positive impact on the world around us.

Over 175,000 former students in over 170 countries are members of the City St George's Alumni Network.

City St George's is led by Professor Sir Anthony Finkelstein.



St George's School of Health and Medical Sciences currently offers a range of employee benefits:

Salary: £41,422 pa, including London Allowance (pro-rated for part-time staff). The salary range for **Clinical Lecturer** is **£41,422 – £50,799** including London Allowance and appointment is usually made at the minimum point.

Hours: 40 hours per week which can be done flexibly in various ways or part time/job share can also be considered. Staff are expected to work the hours necessary to meet the requirements of the role and this will be dependent on the service area.

Annual leave: 30 days per annum. Plus eight UK public holidays and four days when City St George's, University of London is closed (usually between Christmas and New Year). Part time staff receive a pro rata entitlement.

Pension: Membership of competitive pension schemes with generous employer contribution and a range of extra benefits.

[Superannuation Arrangements of the University of London \(SAUL\)](#)

[London Pension Fund Authority \(LPFA\)](#)

[Universities Superannuation Scheme \(USS\)](#)

[National Health Services Pension Scheme \(NHSPS\) \(existing members only\)](#)

Flexible working Flexible working, including part-time or reduced hours of work, opportunities to work from home for many posts, compressed hours and local flexibility in agreeing start and finish times of work.

Travel City St George's, University of London offers an interest free season ticket loan and participates in the [Cycle to Work Scheme](#).

Gift Aid If you would like to make a tax-free donation to a charity of your choice, this can be arranged through our Payroll.

Sports and Leisure Facilities Rob Lowe Sports Centre, situated on the St George's Healthcare NHS Trust site offers exercise facilities that can be utilised by City St George's, University of London staff.

Within walking distance from St George's is Tooting Leisure Centre. Facilities include a swimming pool, gym and various exercise classes. The Centre offers staff an all-inclusive corporate membership. For more information please contact [Tooting Leisure Centre](#).



Shops and facilities There are a number of shops and facilities situated on site including ATMs, student bar and shop, Pret a Manger, M&S Simply Food store, library and multi-faith room.

Informal enquiries

Informal enquiries may be made via email to: egaliza@sgul.ac.uk

Making an application

All applicants are encouraged to apply on line at <http://jobs.sgul.ac.uk> as our system is user friendly and the online application form is simple to complete. Please note that CVs only will not be accepted.

For any accessibility issues please contact hrhelp@sgul.ac.uk

Closing date: **15 October 2024**

Interview date TBC. As shortlisted candidates will be notified by email, it is imperative that you provide an email address that is accessed frequently.

Please quote reference **637-24-R**

We are delighted that you are interested in working at St George's School of Health and Medical Sciences. You will be notified of the outcome of your application by email. We aim to respond to all candidates within 5 weeks of the closing date of the vacancy.

